

# SECOND HAND GOLD ON JSK

JSK utility for when a customer brings their jewellery in exchange for cash, or to reuse.

If the customer leaves their jewellery with you to value later, start here with proof of receipt, and creating a quote.

Skip to “Buy/credit” (last page) if you already know the value and the customer accepts, or if you are accepting a quote.

Only one offer per customer at a time.

Outer Menu -> Purchases -> Second-hand jewellery -> New request for offer of credit

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odessa@annie: /home/odessa
68 DEMO ON ANNIE PE

SECOND HAND JEWELLERY CREDITS
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This program keeps a register for second hand jewellery items as required
by South African law. For accounting purposes, the transaction is treated
as a negative sale - thus reducing turnover. For sales analysis, these
items are given the special PPG of "-".

Each purchase is linked to a customer account. This account must include the
seller's full name and address, ID or passport number, and comment stating
that the identity was verified - or photo image(s) of identity must be
recorded. (PutPic may be used to record images electronically in The
Shopkeeper database.)

Preliminary offer to purchase notes      Second hand register maintenance
-----+-----+-----+-----+-----+-----+-----+-----+-----+
New request for offer of credit           ||
Edit/price/quote for existing offer       ||Buy/credit customer's s/hand item
Cancel unaccepted S-H credit offer       ||Dispose of active items in register
Accept & Process S-H credit offer         ||Report Second Hand register by date
-----+-----+-----+-----+-----+-----+-----+

Can be used for any acceptance for evaluation
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Search for a current customer, or add a new customer.

Type in a basic description of the item/s, and total weight (for company protection).

This will print a receipt for the client to prove that they have left their goods with you.

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odessa@annie: /home/odessa

+-----+
| OFFER TO PURCHASE CUSTOMER'S SECOND-HAND JEWELLERY |
+-----+

Customer: 10269 - SMITH, MR JOHN
Enter visible details of items offered. Receipt with disclaimer can be printed.
1: 18k wedding band
2:
3:
4:
5:
6:
7:
8:
9:
10:
11:
12:
13:
14:
15:
16:

Press PageDown key to skip

Optional information...
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Total weight of items
being offered:
Grammes: 6.000

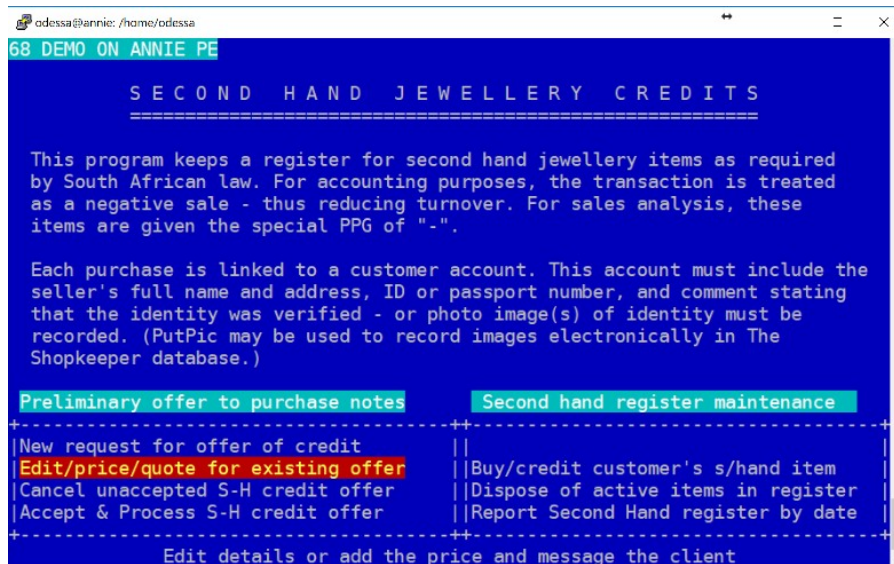
Date promised:
/ /

Operator: OP

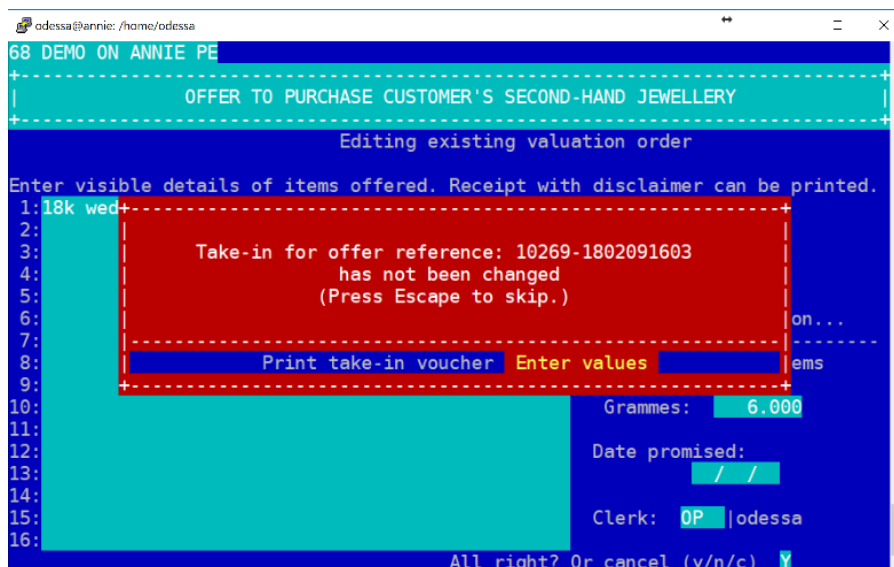
All right? Or cancel (y/n/c)
```

**Value the goods, type the value into JSK, and inform the customer by SMS.**

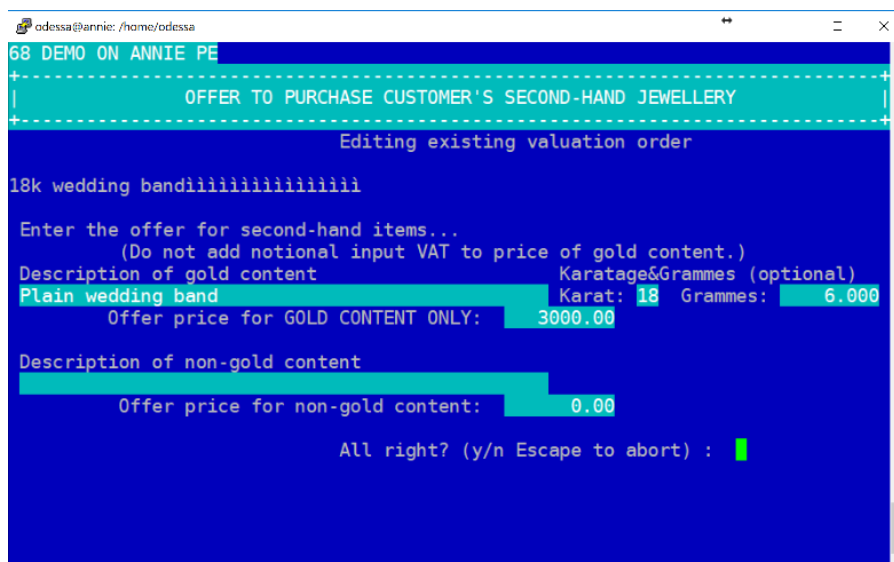
Outer menu -> Purchases -> Second-hand jewellery -> Edit/price/quote  
(You will need to process a "New request" above before this step.)



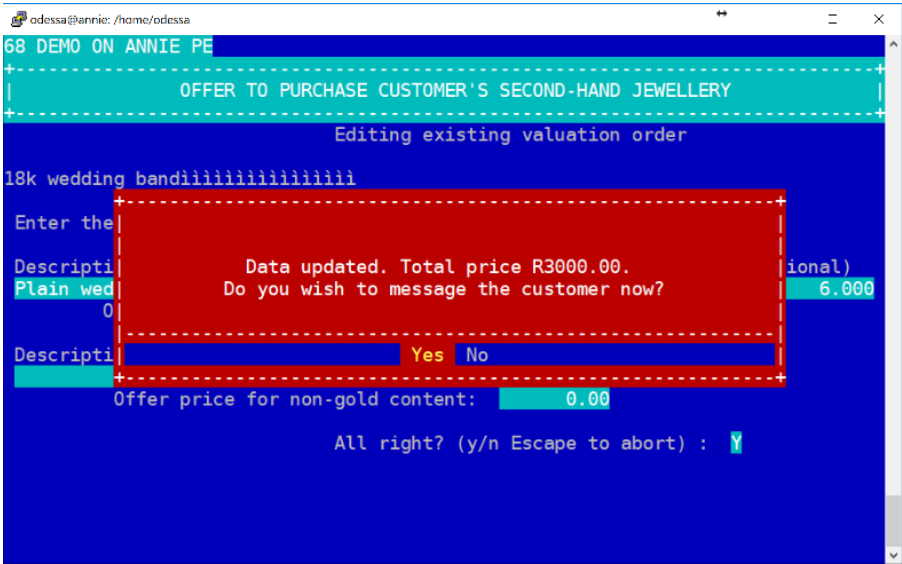
The original basic description will appear to confirm the correct account and item/s. Type Y for yes to continue, and right arrow or type E to Enter values.



Describe the gold and non gold, and quote for each (or combine in one). Gold content does not carry VAT.



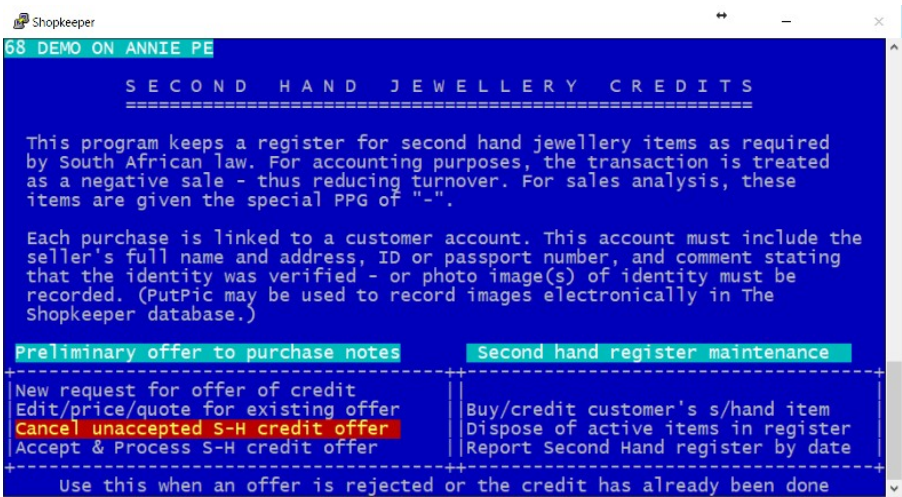
Type Y for yes at “All right?” and select Yes or No to sending an sms to the client.



# CANCELLING OFFER

“Cancel unaccepted” when an offer is rejected or to cancel an offer to remove from the active report.

THIS MUST BE DONE WHEN THE CUSTOMER COLLECTS THE ITEMS.



# BUY/CREDIT

**To complete the offer, and credit or pay out the customer, use either “Accept & Process” on the left, or “Buy/credit customer's” on the right if an offer was never made initially.**

Outer Menu -> Purchases -> Second-hand jewellery

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## SECOND HAND JEWELLERY CREDITS

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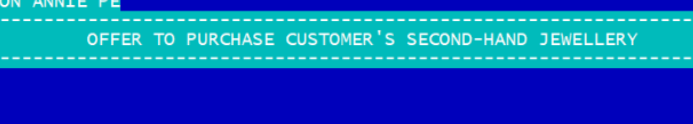
This program keeps a register for second hand jewellery items as required by South African law. For accounting purposes, the transaction is treated as a negative sale - thus reducing turnover. For sales analysis, these items are given the special PPG of "-".

Each purchase is linked to a customer account. This account must include the seller's full name and address, ID or passport number, and comment stating that the identity was verified - or photo image(s) of identity must be recorded. (PutPic may be used to record images electronically in The Shopkeeper database.)

Preliminary offer to purchase notes	Second hand register maintenance
New request for offer of credit	Buy/credit customer's s/hand item
Edit/price/quote for existing offer	Dispose of active items in register
Cancel unaccepted S-H credit offer	Report Second Hand register by date
Accept & Process S-H credit offer	

convert an offer ireliminary offer has not been made

“Accept & Process” on the left will take you straight to the credit note after typing in the customer name/number. (If the customer has more than one offer, the initial offer will be used. Cancel the initial offer if necessary.)



The screenshot shows the Shopkeeper application window. At the top, a yellow banner reads "OFFER TO PURCHASE CUSTOMER'S SECOND-HAND JEWELLERY". Below this, the text "Cust: SMITH" and "Ref: 1026" is displayed. A large red dashed box contains the question "Process second-hand purchase and pass R3000.00 credit?". At the bottom of this box, there are two buttons: "Abort" and "Process credit". The "Process credit" button is highlighted in blue.

Complete the refund with an amount refunded, or leave amount zero to leave a credit on the customer's account.

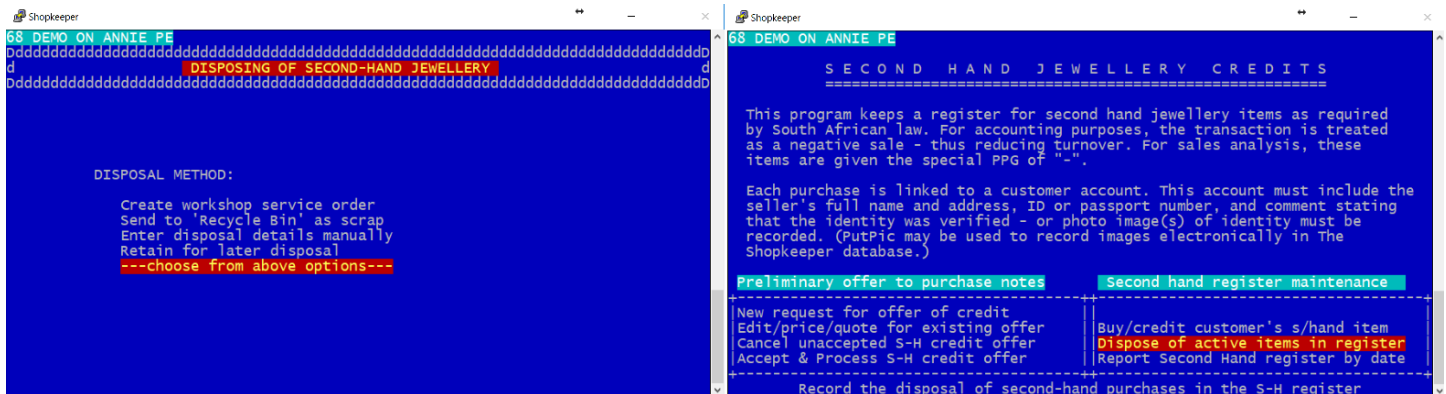
Shopkeeper					Shopkeeper				
10269 SMITH, MR JOHN ( 947)					68 DEMO ON ANNIE PE				
Ph: Slsman: OP Terms: Bal: 0.00					CREDIT NOTE DETAILS				
Comment: VOUCHER TO: 10269									
Ln Code Description mass\ct\qty Value -% Price					SMITH, MR JOHN				
-----+-----+-----+-----+-----+-----+-----					-----+-----+-----+-----+-----+-----+-----				
SECOND HAND JEWELLERY CREDIT									
Plain wedding band									
10269-1802091603									
-G-----/* Credit for gold: 6.000 grammes, 18K x -1 3000.00 0.0 -3000.00									
>									
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-----+-----+-----+-----+-----+-----+-----					-----+-----+-----+-----+-----+-----+-----				
Total Incl Tax R. -3000.00									



# LOGGING USE OF SECOND HAND GOODS

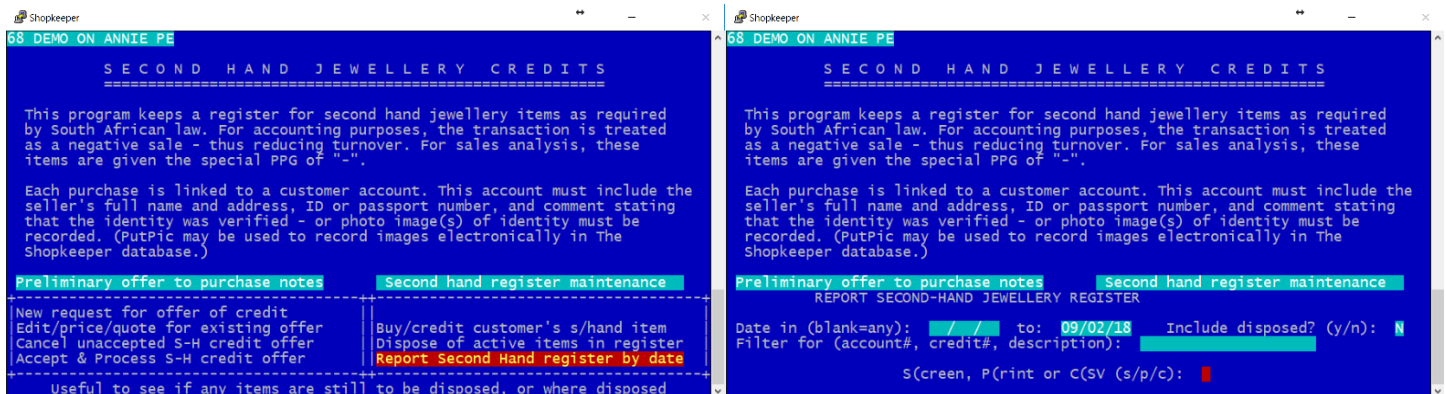
After the credit is processed on the customer account, you will be prompted to log the use of the second hand goods for auditing purposes.

You can return to this screen at “Dispose of active items in register”.



## REPORTING

Report second hand goods that must still be reused/disposed.



After a quote has been accepted, before it has been logged as reused/disposed, it will appear on the report. These items still need to be logged with the “Dispose of active items” for finalising purposes.

Record#	20:	10221	24/02/16	902 gold chain, ring, 375	
WEB, MR G				Offer:	800.00
Record#	25:	10269	09/02/18	1083 pendant and chain, 10269-1802091815, tanz	
SMITH, MR JOHN				Offer:	3500.00
Record#	26:	10050	09/02/18	1084 , 10050-1802091843	
GREEN, MR A.				Offer:	100.00
END OF REPORT					
Press enter to return to menu					